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**OFFICE OF THE CHIEF TOWN PLANNER
TOWN PLANNING ORGANISATION JAMMU**

Last Morh, Gandhi Nagar, Jammu
www.tpojammu.jk.gov.in

Tel : 0191-2432248
E-mail : Tpo.jammu@jk.gov.in

NO: TP/JK/RTI/2021-22/ 315-17

Dated: 01/09/2021

Mr. R.K. Sharma
R/o Street No-2, Krishna Nagar
PO & PS- Mihijam
Distt. Jamtara, Jharkhand

Subject: Application of R.K Sharma, State President, seeking information under RTI Act, 2005.

Sir,
Kindly refer your RTI application forwarded to this organization by Administrative Department vide letter no. HUD-15/2021-01(C.No 47708 dated: 23/08/2021 regarding the subject cited above. In this context, the requisite information in respect of Town Planning Organization, Jammu is given as under:

S.No	Information Sought	Reply
a)	Kindly provide certified copy of the information regarding the steps taken by Exercise of RTI Act 2005. Since its implementation.	The RTI applications are disposed timely in this organisation. The record is being uploaded on the website of this Organization from time to time. (https://tpojammu.jk.gov.in)
b)	Kindly provide certified copy of the information regarding the total fund allotted, received for the maximum advertisement and exercise of RTI Act 2005. Since its implementation and total fund utilized.	No funds have been allotted to this Organization for Advertisement of RTI Act..
c)	Kindly provide certified copy of the information regarding the implementation of section 4 (a) & (b) of RTI Act 2005 in all the Government offices of Union Territory.	4 (a) - The record stands maintained and uploaded on the website of this Organization. 4 (b) - Certified copies are enclosed.

Yours faithfully,

(Rajeev Abrol)

Public Information Officer
TPO, Jammu

ENCL: 11 leaves

Copy to:

1. The Principal Secretary to Govt. Housing and Urban Development Department J&K Jammu.
2. The Chief Town Planner, Town Planning Organization, Planner (1st Appellate Authority), TPO, Jammu for information.

Powers and Duties of Officers and Employees:

Technical:

S.no.	Designation	Particulars
1	Chief Town Planner, Jammu.	General Superintendence; Direction and Management of affairs of the Organization.
2	Sr. Town Planner	To Assist Chief Town Planner in discharge of duties in technical matters, monitor and keep liaison with all subordinate offices.
3	Town Planner	To manage activities of Sub office at district level.
4	Asstt. Town Planner	To Assist Town Planner in discharge of duties.
5	Planning Asstt.	To provide Assistance in Planning activities.
6	Head Draftsman	To manage upkeep of Maps and Building Permission record and assist superiors.
7	Draftsman	To provide assistance in Drafting, Digitizing of Drawings and make site inspection reports of Building Permission Cases.
8	Tracer/Printer	Tracing, Digitizing and Printing of Drawing

Engineering Section:

S.N	Designation	Particulars
1.	Executive Engineer	To Assist Chief Town Planner in carrying out Surveys of different urban areas.
2.	Assistant Executive Engineer	To Assist Executive Engineer in discharge of duties.
3.	Jr. Engineer	To Assist Engineering division in discharge of duties, preparation of site plans etc.

Ministerial:

S.No.	Designation	Particulars
1.	Section Officer	To Assist Chief Town Planner in discharge of duties in ministerial matters and office business.
2.	Statistical Officer	To compile statistical data of different towns
3.	Accountant	To Assist CTP/DDO in financial matters
4.	Heads Assistant	To Assist Administrative Section.
5.	Sts. Assistant	To Assist Statistical Officer in discharge of duties.
6.	Sr. Assistant	To Assist in Administrative Section
7.	Jr. Assistant.	To Assist in Administrative Section

[Signature]
 Public Information Officer
 Town Planning Organization
 Jammu

Procedure followed in decision making process including channels of supervision and accountability.

The main function of the Town Planning Organization is urban planning of settlements and to extend advisory services, technical opinion to various development agencies, urban local bodies and departments within the jurisdiction area. Prepare Town Planning Schemes, Development Plans, Master Plans of towns and tourist destination areas, rehabilitation schemes, conduct surveys, studies, prepare reports and documentation of projects.

Master Plans are either prepared in house or outsourced to the consultants. The Master Plans are prepared under J&K Development Act 1970 after following due procedure as laid down in the Act. Drafts Mater Plans before submitting to Government for publication are placed in Public Domain for inviting objections/suggestions from general public. Sustainable objections/suggestions are addressed in a holistic manner and Draft Master Plan is revisited and revised and finally submitted to Government for its approval.

For all decision making proper hierarchal procedure is adopted through rank and file for comments/observations on building permission cases. Site inspection and validation report is obtained from the inspectors who visit the site. Proper hierarchal checks and monitoring is done before final observations/disposal on the building permission cases are given in light of approved Master Plans, land use plans, enactments, and all rules/regulations.


Public Information Officer
Town Planning Organization
Jammu

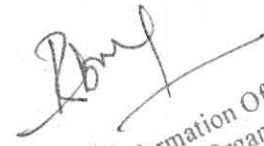
List Rules/regulations/instructions/manuals/records held in Town Planning Organization, Jammu for discharge of duties.

- (i) J&K Town Planning Act – 1963
- (ii) J&K Development Act – 1970
- (iii) J&K Town Planning Rules – 1973
- (iv) J&K Development Rules - 1976
- (v) Control of Building Operations Act - 1988
- (vi) J&K Municipal Act - 2000
- (vii) Municipal Corporation (Building Bye Laws – 2011)
- (viii) Jammu Mater Plan – 2032
- (ix) Udhampur Master Plan - 2031
- (x) Katra Mater Plan – 2031


Public Information Officer
Town Planning Organization
Jammu

Particulars of the Organization, Function and Duties:

Address of Officer Premises of Chief Town Planner, Jammu (HOD and 1st Appellate Authority)	Town Planning Organization, Last Morh, Gandhi Nagar, Jammu Tel/Fax- 0191-2432248 Mob: 09419191462
Sub Offices of Town Planning Organization, Jammu.	
Sr. Town Planner	Last Morh, Gandhi Nagar, Jammu Tel: 01912433592 Fax- 0191-2432248
Town Planner Jammu/Kathua Distts (Public Information Officer)	Last Morh, Gandhi Nagar, Jammu Tel/Fax- 0191-2432248 Mob: 09419181841
Town Planner, Poonch/Rajouri Distts.	2 nd floor, Index Complex Near Police Station, Ward No: 4, Rajouri Mob: 9419972266
Town Planner, Udhampur/Doda Distts.	Everest House Main Bazar, Udhampur Mob: 09419162344
Executive Engineer, S/I Division, TPO, Jammu.	Last Morh, Gandhi Nagar Jammu. Tel/Fax 0191-2432248 Mob. 94191-34760


Public Information Officer
Town Planning Organization
Jammu

Details of services provided:

- Formulation of Master Plans/Town Planning Schemes. Facilitating G.I.S mapping under National Urban Information System. Policy for Habitat, Parking, Urban renewal, guidance to Tourism Development Plans to Tourism Development Authorities.
- Observations, comments, technical opinions and remarks given on Building Permission Cases of all the Municipal Corporations and Municipal Committees in Jammu Division under Public Services Guarantee Act 2011.


Public Information Officer
Town Planning Organization
Jammu



Town Planning Organization, Jammu Government of J&K

Phone
0191 243 2248



- Function and Policies

Functions and Policies

- BOCA_2001
- Housing_Policy_2004
- J&K Municipal Act 2000-Acts and Rules
- J&K Panchayti Raj Amendment Act 2011
- JMC Building Bye Laws-2011
- The J&K Development (Amendment) Act, 2012
- The Jammu and Kashmir Control of Building Operations Act, 1988

About us

Address: Housing Board Building, Last Morh,
Bandhi Nagar, Jammu, Jammu and Kashmir
180004

R. B. Singh
Public Information Officer
Town Planning Organization
Jammu



Town Planning Organization, Jammu Government of J&K

Phone
0191 243 2248



Contact

Contact Us

Address: Housing Board Building, Last Morh, Gandinagar, Jammu, Jammu and Kashmir 180004

Phone: 0191 243 2248

Email: tpo.jammu@jk.gov.in, townplanningjammu@gmail.com

Name and Designation	Telephone Number	Mobile Number
Mr. Anil Raina (Chief Town Planner) (Sr. Town Planner, TPO Jammu)	0191-2432248	09419191462
Mr. Rajiv Abrol (Town Planner Jammu/Kathua)	0191-2432248	9419181841
Mr. Daleep Kr. Attri (Executive Engr., S&I Div)	0191-2432248	9419134760
S. Surjeet Singh (Asstt. Town Planner, O/o Chief Town Planner, Jammu)	0191-2432248	9419311944
Mr. Manoj Gupta (Asstt. Town Planner) O/o Town Planner Udhampur/Doda Distts	01992-278344	9419162344
Mr. Ravinder Kumar (Asstt. Town Planner) O/o Senior Town Planner, TPO Jammu	0191-2432248	9419146628
Mr. Ashwani Sharma (Asstt. Town Planner) O/o Town Planner Rajouri/Poonch	01962-261266	9682372266

Drop Us a Message

Your name: Your email:

contact: Address:

ur message:


Public Information Officer
Town Planning Organization
Jammu

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**Details of remunerations received by officers and employees of Town
Planning Organization, Jammu.**

S.NO	NAME	DESIGNATION	Grade
1	Mr. Anil Raina	Senior Town Planner	Level- 11 (66700-208700)
2	Mr. Daleep Kumar	Ex. Eng	Level- 11 (66700-208700)
3	Mr. Rajeev Abrol	Town planner	Level- 8 A (50700-160600)
4	Mr. Surjit Singh	Asstt. Town Planner	Level- 8 A (50700-160600)
5	Mr. Vikas Mahajan	Asstt. Town Planner	Level-6G (42300-134300)
6	Mr. Manoj Gupta	Asstt. Town Planner	Level-6E (35900-113500)
7	Mr. Ravinder Kumar	Asstt. Town Planner	Level-6E (35900-113500)
8	Mr. Ashwani Sharma	Asstt. Town Planner	Level-6E (35900-113500)
9	Mr. Kamal Kishore	l/c Asstt. Town Planner	Level-6F (40800-129200)
10	Mr. Sunil Nagari	Planning Assistant	Level-6E (35900-113500)
11	Mr. Chetan Khajura	Planning Assistant	Level-6E (35900-113500)
12	Mr. Naresh Kumar	Planning Assistant	Level-6E (35900-113500)
13	Mr. Gaurav Mahajan	Planning Assistant	Level-6E (35900-113500)
14	Mr. Dharam Paul Gupta	Junior Engineer	Level-8A (50700-160600)
15	Mr. Narinder Kumar	Junior Engineer	Level-7 (44900-142400)
16	Mr. Rattan Kumar Kalla	Junior Engineer	Level-7 (44900-142400)
17	Mr. Sanjay chopra	Junior Engineer	Level-7 (44900-142400)
18	Mr. Saket Sharma	Junior Engineer	Level-6 (35400-112400)
19	Smt. Seema Rani	Section Officer	Level-7 (44900-142400)
20	Mr. Sandesh Kumar Bali	Head Assistant	Level-6B (35600-112800)
21	Mr. Raj Kumar Sharma	Sr. Assistant	Level-5 (29200-92300)
22	Miss Sanjana Sharma	Jr. Assistant	Level-4 (25500-81100)
23	Mrs. Jasvinder kour	Statistical officer	Level-6B (35600-112800)
24	Mrs. Sonika Sharma	Accountant	Level-6B (35600-112800)
25	Mr. Kamal Jeet chodhary	Jr. Stenographer	Level-6B (35600-112800)
26	Mr. Joginder kumar	Head Draftsman	Level-6E (35900-113500)
27	Mr. Kapil Khajuria	Head Draftsman	Level-4 (25500-81100)
28	Mr. Vinod Kumar Badyal	Draftsman	Level-4 (25500-81100)
29	Mr. Mohinder Pal	Draftsman	Level-4 (25500-81100)
30	Mr. Samvedan Singh	Draftsman	Level-4 (25500-81100)
31	Mr. Balwinder Nirmohi	Draftsman	Level-4 (25500-81100)
32	Mr. Ram Parsad	Draftsman	Level-6A (35500-112600)
33	Mr. Gafoor Khan	Printer	Level-4 (25500-81100)
34	Mr. Pawan Kumar	Printer	Level-5 (29200-92300)
35	Mr. Gurpreet singh	Printer	SL-2 (15900-50400)
36	Mr. Naveed Qadir	tracer	Level-2 (19900-63200)
37	Mr. Babbu Kumar	tracer	Level-2 (19900-63200)
38	Mr. Dogar Nath	tracer	Level-2 (19900-63200)
39	Mr. Raj Kumar	Driver	Level-4 (25500-81100)
40	Mr. Kishori Lal	Jamadar	Level-2 (19900-63200)
41	Mr. Sunita Sharma	orderly	Level-2 (19900-63200)
42	Mr. Wazir Mohd	orderly	Level-1 (18000-56900)
43	Mr. Mohd Ashraf	orderly	SL-2 (15900-50400)
44	Mr. Kanshi Ram	orderly	Level-2 (19900-63200)


 Public Information Officer
 Town Planning Organization
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Annexure

Demand No	19	Housing And Urban Development Department
Officer Name	1908	Chief Town Planner Jammu
Major Head	2217	Urban Development
Sub Major Head	03	Integrated Development Of Small And Medium Towns
Minor Head	001	Direction and Administration
Group Head	0099	General
Sub Head	1149	CHIEF TOWN PLANNER JAMMU

Voted

Detail Head	Amount (Rs in Lakh)		
	Previous	Current	Total
001-Salary	275.115	137.558	412.673
Total	275.115	137.558	412.673

(Rupees One Crore Thirty Seven Lakh Fifty Five Thousand Eight Hundreds Only)

Order No:19/JKUT/FDAUDD1/ADM-BE/2021-2022/8/38

Director Finance
Housing And Urban Development
Department

Dated:26/08/2021

19/JKUT/FDAUDD1/ADM-BE/2021-2022/8/38

Public Information Officer
Town Planning Organization
Jammu

Annexure

Demand No	08	Finance Department
Officer Name	1908	Chief Town Planner Jammu
Major Head	2071	Pensions And Other Retirement Benefits
Sub Major Head	01	Civil
Minor Head	117	Government Contribution for Defined Contribution Pension Scheme
Group Head	0099	General
Sub Head	2327	Government Contribution

Voted

Detail Head	Amount (Rs in Lakh)		
	Previous	Current	Total
641-Pensionery Charges	2.970	1.485	4.455
Total	2.970	1.485	4.455

(Rupees One Lakh Forty Eight Thousand Five Hundreds Only)

Order No:19/JKUT/FDAUDD1/ADM-BE/2021-2022/8/38

Director Finance
Housing And Urban Development
Department

Dated:26/08/2021

19/JKUT/FDAUDD1/ADM-BE/2021-2022/8/38


Public Information Officer
Town Planning Organization
Jammu

B-12

Annexure

Demand No **08** Finance Department
Officer Name **1908** Chief Town Planner Jammu
Major Head **2071** Pensions And Other Retirement Benefits
Sub Major Head **01** Civil
Minor Head **115** Leave Encashment Benefits
Group Head **0099** General
Sub Head **2190** Secretary Finance

Voted

Detail Head	Amount (Rs in Lakh)		
	Previous	Current	Total
670-Leave Encashment	2.250	1.125	3.375
Total	2.250	1.125	3.375

(Rupees One Lakh Twelve Thousand Five Hundreds Only)

Order No:19/JKUT/FDAUDD1/ADM-BE/2021-2022/8/38

Director Finance
Housing And Urban Development
Department

Dated:26/08/2021

19/JKUT/FDAUDD1/ADM-BE/2021-2022/8/38

